



Chairperson

Redhill Aerodrome Consultative Committee

Unremunerated

The Redhill Aerodrome Consultative Committee (RACC) is inviting applications for the vacant position of Chairperson of the committee. This is a voluntary role, without remuneration, and the Chairperson will be appointed for a fixed term of three years. The Chairperson is a key figure in ensuring the successful working of the committee. The committee is convened under the provisions of section 35 of the Civil Aviation Act 1982 and is a separate legal entity from the aerodrome.

The Committee

The RACC is a structured forum that provides an opportunity for the exchange of views and information between the aerodrome management and interested parties. The Committee comprises of the aerodrome management team, businesses located on the aerodrome estate, representatives of local councils and representatives of local interest groups.

The objective of the committee is to provide greater understanding, both to the surrounding community, about the aerodrome's aviation activities, and for the aerodrome operator, about the impact of the aerodrome's activities. Working effectively, the committee can assist cohesion amongst the local community. The committee meetings, which occur three times a year, via Teams, are a forum for discussion amongst the committee members. The exchanging of views between committee members also continues outside of committee meetings.

The aerodrome is privately owned and has its own management team who are responsible for all aviation activities. Senior members of the aerodrome management attend the committee meetings. The RACC, and the Chairperson, does not have any executive or decision making power over the aerodrome and is not involved in the management of the aerodrome, nor any of its' commercial activities.

The committee is comprised, in part, of representatives of various local authorities and parish councils, though the committee is independent and not affiliated to any local authority. The committee does not vote, nor adopt resolutions and no public finance is involved. Committee meetings are not open to the public, but members of the public can submit questions to





committee members, in advance of a committee meeting. The Minutes of committee meetings are made available on the aerodrome's website.

Applicants are recommended to read the Department for Transport's Guidelines for Aerodrome Consultative Committees (2014), as the guidance note helps to explain how such committees should operate. This document can be accessed via the link below.

[Guidelines for airport consultative committees](#)

The Role.

The Chairperson is a key figure in ensuring the successful operation of the committee. In essence, the independent chairperson acts as a crucial bridge between the different stakeholders, ensuring that all voices are heard and that an improved understanding and awareness, between the aerodrome and the community, can be maintained. This role calls for the essential skills comprised in effective leadership and applicants should be able to demonstrate relevant experience of managing committee meetings, either at Director level in the private sector, or senior level in the public sector.

Experience of the general aviation industry would be an advantage. Experience of liaising with local politicians would be an advantage but is not essential. Experience of the workings of a statutory committee would be an advantage. It is not a requirement that the Chairperson resides in the Redhill area. An awareness and understanding of the relevant frameworks and legislation will be required, though this is not onerous and can be established during the initial stages of the appointment. A summary of key responsibilities follows.

Key Responsibilities:

Leading Meetings:

Managing committee meetings in an efficient and productive manner, ensuring all voices are heard, and issues of interest are properly discussed.

Promoting Independent Oversight:

Provide independent and unbiased oversight of the work of the committee.

Overseeing the Committee Constitution:

Ensure the committee constitution continues to evolve, accommodating the need for diversity and affords opportunities for people from all backgrounds, age and gender to participate in the work of the committee.



**Ensuring Impartiality:**

Maintaining a neutral stance and ensuring fair and equitable treatment of all parties participating in the committee.

Communication:

Communicating effectively with all committee members and when necessary the public.

Applying for the Role:

If you would like to apply for the role please submit a copy of your curriculum vitae (C.V.), together with a covering letter, explaining how you think your experience qualifies you to undertake the role and please comment specifically on how your experience qualifies you to meet the demands of the key responsibilities, described above.

To ensure transparency in the appointment process, you must disclose, in your covering letter, any personal or commercial connections, either current or previous, you may have had, or have, with the aerodrome management, or any previous or existing member of the RAAC. Such a disclosure may not disqualify you from consideration, but it is important that the interview panel are aware of such connections, and you may be asked about such if you are selected for interview. Thank you for your understanding.

Interviews for the role will be conducted by a group of existing committee members. The closing date for applications is the 31 August 2025.

Please send your C.V. and covering letter to the Secretary RACC – racc@redhillaerodrome.com

